

## CATEGORY 4 - MAYOR ANNOUNCES



## PROCEDURE FOR APPOINTMENT TO THE TANEY COUNTY UNIVERSITY OF MISSOURI EXTENSION COUNCIL

1. Applications will be taken for open positions on the University of Missouri Extension Council.
  - Applications will be available on the City of Branson's website and in the City Clerk's office.
  - Only names submitted on the provided application will be considered.
  - Applications may be delivered to the City Clerk's office or submitted electronically through the City's website [bransonmo.gov](http://bransonmo.gov).
2. Application deadline is October 18, 2021, by 4:30 pm.
  - There will be a press release announcing the opening.
3. Qualified Applications will be sent to the Mayor by the City Clerk for review.
  - All applications are public and will be made available through a Sunshine Law, Request for Records.
  - A list of names will be posted on the public bulletin board at City Hall on first floor.
4. All created lists will be done by random drawing, with no significance to order of the names.
5. The University of Missouri Extension Council appointment will be made by the Mayor.
  - The Mayor will provide the name of the appointment to the City Clerk.
  - The City Clerk will include appointments as an item on an upcoming agenda and provide the appointment information as part of that agenda item.
  - The Mayor will announce the name of the appointment.
6. The elected individual will be considered appointed and a member of the University of Missouri Extension Council, starting their service at the next scheduled meeting.

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING TO SERVE.