

# City of Branson

## APPLICATION FOR CONSTRUCTION PERMIT

<b>Project Name</b>				<b>Project 911 Address</b>			
<b>Owner</b>		Phone		<b>Brief description of work:</b>			
		Cell					
<b>Mailing address</b>		Email					
<b>City of Branson licensed contractor</b>		Phone		<b>Estimated construction value of project:</b>			
		Cell					
<b>Mailing address</b>		Email					
<b>Missouri registered architect/engineer</b>		Phone		<b>Original signature of applicant</b> I hereby certify I am the owner or duly authorized owner's agent, I have read this application and all information is correct. I further certify I have read, understand, and will comply with all the provisions outlined hereon. I also certify the plot plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject property. PROVISIONS: The issuance of a permit shall not be construed to release the owner or owner's agents from the obligation to comply with the provisions of all laws and ordinances, including federal, state, and local jurisdictions, which regulate construction and performance of construction. A permit will become null and void if the construction work authorized has not begun within 180 days from the date of issuance or if work is suspended or abandoned for 180 days prior to the final inspection.			
		Cell					
<b>Mailing address</b>		Email					
<input type="checkbox"/> <b>Residential project:</b> Will it be a rental property? <input type="checkbox"/> No <input type="checkbox"/> Yes → <input type="checkbox"/> Nightly <input type="checkbox"/> Monthly							
<input type="checkbox"/> <b>Commercial project:</b> Requires <b>2 wetseal drawings, 5 copies</b> by a Missouri registered design professional, and the information filled in below:							
Square feet		# of seats	# of rooms	Occupancy load		# of employees	
Code cycle year		Hazard type	Construction type	Use group		Sprinkler system	
				Application Signature		Date	
				Print name			
<input type="checkbox"/> <b>New construction</b> <input type="checkbox"/> <b>Existing structure</b> If project is related to existing structure, check all applicable boxes below: <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Solar panel <input type="checkbox"/> Mechanical only <input type="checkbox"/> Plumbing only <input type="checkbox"/> Electrical only <input type="checkbox"/> Re-Roof <input type="checkbox"/> Deck <input type="checkbox"/> New electrical service							
If you checked either of the 3 boxes to the left, please complete and attach a <b>Re-Roof, Deck, or New electrical service installation worksheet</b>							
Is the property in a floodplain? <input type="checkbox"/> Yes → <input type="checkbox"/> No If you checked <b>Yes</b> , please complete and attach a <b>Floodplain Development Application Form</b>							

<b>Office Use Only</b>
Permit number
Date applied
Fee dues
Project type category
# of sets of plans submitted
<input type="checkbox"/> Plans in file <input type="checkbox"/> Rolled plans
Other documents submitted
<input type="checkbox"/> Roof/deck <input type="checkbox"/> Electrical Service <input type="checkbox"/> Structural Eng. report <input type="checkbox"/> Floodplain dev. app.

<b>This Section For Office Use Only</b>	
<b>Application reviewed and approved by:</b>	<b>Date</b>
Building	
Engineering/Public Works	
Fire	
Health	
Landscaping/Planning	
Utilities	



## FAQ - TOWER INSTALLATION AND UPGRADES

### 1. How do I determine if a telecommunication tower is located within the city limits?

By providing the property's parcel ID number or its 911 address, staff will be able to verify whether a tower's location is within the city limits or not.

### 2. Will a building permit be required for work associated with a telecommunication tower?

Yes, a permit is always required regardless of the scope of work. A building permit application will not only cover your proposed work, but will also cover the City's authorization if the work is to be performed on City property.

### 3. How many sets of construction drawings would be required? What size do they have to be? Do they have to be originals, or can they be copies?

If the proposed scope of work includes anything other than replacement of existing components:

- Five (5) sets of plans will be required.
- 2 originals sealed, and 3 copies with seal.
- Plans are typically 24" x 36", but 11" x 17" may be submitted as long as they are legible. If printing plans smaller makes them difficult to read, we will need 24" x 36".

### 4. Is a structural analysis required?

Yes, if any structural work is done on or to the tower and/or the building housing the equipment.

### 5. Are permit fees required with the application, or are they determined after the review process is complete?

A filing fee and plan review fee is required at the time of submittal, and all other fees are due at the time of the permit's issuance. All fees are calculated based on the estimated value of the scope of work, (cost of work), for the project. The permit fee is \$5.30 per \$1,000 of the estimated value and the Plan Review fee is 50% of the determined permit fee. Additionally, a Filing Fee of \$62.00 will also be required.

### 6. If I am only doing electrical work, will a permit be required?

Yes. Again, all work associated with a telecommunication tower requires a permit. Please be sure to provide for everything included in the scope, or an addendum and associated fees will be required.

### 7. Is a business license required?

No, but a City of Branson Contractor's License will be required to do any work within the city limits. A Contractor Registration Form is located on the City's website at [www.bransonmo.gov](http://www.bransonmo.gov) or at City Hall in person.

**CITY OF BRANSON  
TOWER INSTALLATION F&Q AND HELPFUL INFORMATION**

1. Can the Building Application be found on the City’s website?

Yes. <http://www.cityofbranson.org/DocumentCenter/Home/View/5610>

**OTHER HELPFUL INFORMATION**

- All submitted plans, details and specifications will be reviewed based on the Branson Municipal Code and the adopted and amended ICC 2015 International Building, Plumbing, Mechanical, Fire, Fuel Gas Codes, the 2014 National Electrical Code, and the 2009 edition of the ICC/ANSI A117.1 Accessibility Code.
- All submitted plans shall be drawn, signed, and sealed by a **Missouri Registered Design Professional**.
- All plan sheets shall be 24” X 36”. Please submit 5 sets of drawings – 2 of which must have the wet stamp seals.
- Special inspections, where applicable, must follow the procedures in the IBC Section 1704.
- City of Branson Climate and Geographic Design Criteria:

Ground snow load	15 psi
Wind speed	90 mph
Seismic zone	B
Damage from weathering	Severe
Frost line depth	18”
Damage from termites	Moderate/heavy
Damage from decay	Slight/moderate
Wind design temperature	12 deg.