

# MINUTES

HUMAN RESOURCES COMMITTEE

CITY OF BRANSON, MISSOURI

February 21, 2018

## 1) Call to Order

The Human Resources Committee met in the Fishbowl of City Hall, Wednesday, February 21, 2018 at 9:32 am. The meeting was called to order by Mayor Karen Best.

## 2) Roll Call

Committee Members present: Mayor Karen Best, City Administrator Stan Dobbins, Alderwoman Cris Bohinc, Alderman Kevin McConnell, and Bryson Allen. Bryson stepped out at 9:38 returning at 10 am.

Also present: Human Resources Director Jan Fischer, Risk Manager Bob Smither, Safety Officer Brian McConnell, Senior Human Resources Generalist Kimberly Cooper, Human Resources Generalist Jamie Patrick, Human Resources Assistant Morgan Wermuth, Utilities Director Mike Ray, Utilities Operations and Development Manager Kendall Powell. Mike Ray and Kendall Powell left after restructuring presentation ended at 10:08.

## 3) Human Resources Director's Report.

Update was given by Human Resources Director Jan Fischer. Discussion to stop recording for utility restructuring but not for broker presentations. Update on Chief of Police search was given and interviews schedule for final four applicants on Monday, February 26, 2018 was discussed.

## 4) Acknowledgement of January 17, 2018 minutes.

The minutes of the January 17, 2018 meeting were acknowledged and approved.

Motion: Alderwoman Cris Bohinc; Second: Alderman Kevin McConnell; Vote: 3 Yes, 1 No, 1 Absent: Bryson Allen.

## 5) Discussion of New Hires/Promotions/Reclassifications.

Update given by Human Resources Director Jan Fischer.

## 6) Discussion of Utilities Restructure.

Presentation and explanation given by Utilities Director Mike Ray and Human Resources Director Jan Fischer. Motion was made at 9:48 to pause recording for executive session according to RSMo 610.021.3 to discuss restructuring of Utilities department which included hiring and promotions of current employees.

Motion: Alderwoman Cris Bohinc; Second Kevin McConnell. Vote 3 yes, 1 no, 1 absent: Bryson Allen.

Committee remaining for executive session: Mayor Karen Best, City Administrator Stan Dobbins, Alderwoman Cris Bohinc, Alderman Kevin McConnell, Bryson Allen (returned at 10am), Mike Ray, and Jan Fischer; everyone else left and re-entered 10:08.

## 7) Update of City's Safety Team at 11:19.

Report given at 11:00 by Brian McConnell on After Action Reviews. Review of workers' compensation numbers given by Bob Smither.

## 8) Broker Presentations for Property/Liability/Workers' Compensation RFQ.

Introduction to presentations was given by Human Resources Director Jan Fischer.

10:10 am Presentation given by Tim Connell, Chaunee Shaw, and Devra Leach of Connell Insurance.

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10:27 am Presentation given by Richard Ollis, Jeff Eiserman, Myleah Shrimpton, Ashlae Cook, Ed Akers, and John Akers of Ollis, Akers, Arney Insurance.

10:45 am Presentation given by Scott Wightman of Arthur Gallagher Insurance.

Four minute break taken at 10:56 am. Reconvened at 11:00 am.

**9) Discussion of Property/Liability/Workers' Compensation Broker Presentations.**

Discussion led by Mayor Karen Best. A motion to recommend Connell Insurance as broker for Property Liability and Workers' Compensation Insurance was made and approved.

Motion: Alderman Kevin McConnell; Second: City Administrator Stan Dobbins; Vote: 5 Yes to 0 No.

**10) Adjourn.**

A motion to adjourn was made.

Motion: City Administrator Stan Dobbins; Second: Alderwoman Cris Bohinc; Vote: 5 Yes to 0 No.

Time Adjourned: 11:34 am